

**DARLINGTON TOWNSHIP SUPERVISORS REORGANIZATION
MEETING HELD MONDAY, JANUARY 7, 2019**

The Darlington Township Board of Supervisors met on Monday, January 7, 2019 at 4:00 P.M. in the township municipal building for their Reorganization Meeting.

Chairman, Chad Crawford called the meeting to order.

Present were the following:

Supervisors: Chad Crawford
Ron Stidmon

Supervisor Shaun McRoberts was not present.

Visitors: None

REORGANIZATION MEETING FOR 2019 YEAR

Chairman, Chad Crawford appointed Susan Householder to act as temporary Township Secretary.

CHAIRMAN: Ron Stidmon motioned, Chad Crawford seconded to approve Chad Crawford as Chairman of the Board of Supervisors for the 2019 year. Motion carried.

VICE CHAIRMAN: Chad Crawford motioned, Ron Stidmon seconded to name Shaun McRoberts, Vice Chairman for the 2019 year. Motion carried.

SECRETARY: Chad Crawford motioned, Ron Stidmon seconded to name Susan Householder, Township Secretary. Motion carried.

TREASURER: Chad Crawford motioned, Ron Stidmon seconded to name Megan Greene, Township Treasurer. Motion carried.

ROAD MASTER: Chad Crawford motioned, Ron Stidmon seconded to appoint Kevin McRoberts as Road Master. Motion carried.

POLICE CHIEF: Chad Crawford motioned, Ron Stidmon seconded to name Alfred Filauri, Police Chief. Motion carried.

TOWNSHIP ENGINEER: Chad Crawford motioned, Ron Stidmon seconded to appoint Michael Baker International Inc. as Township Engineer. Motion carried.

TOWNSHIP SOLICITOR: Chad Crawford motioned, Ron Stidmon seconded to appoint Law Firm, Santicola, Steele & Fedeles as the Township Solicitors. Motion carried.

SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Ron Stidmon seconded to name AG Squared, Michael Groves, Sewage Enforcement Officer. Motion carried.

ALTERNATE SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Ron Stidmon seconded to name Jeffery Winkle, Ronald Anadarko as Alternate Sewage Enforcement Officers. Motion carried.

WAGE TAX COLLECTOR: Chad Crawford motioned, Ron Stidmon seconded to appoint Berkheimer Tax Administrator as Earned Income Wage Tax Collector. Motion carried.

PER CAPITA TAX COLLECTOR: Chad Crawford motioned, Ron Stidmon seconded to appoint Berkheimer Tax Administrator as Per Capita Tax Collector. Motion carried.

ZONING OFFICER AND ALTERNATE ZONING OFFICER: Chad Crawford motioned, Ron Stidmon seconded to appoint Jeffrey Frey, Zoning Officer and Alternate Zoning Officer. Motion carried.

APPOINT EMA COORDINATOR: Chad Crawford motioned, Ron Stidmon seconded to appoint William Douthitt EMA Coordinator. Motion carried.

SUPERVISOR TO ACT AS ROAD MASTER: Chad Crawford motioned, Shaun McRoberts seconded to allow all Supervisors to act as Road Master. Motion carried. Hourly wage will be the same as Road Master.

DEPOSITORY: Chad Crawford motioned, Ron Stidmon seconded to name Wesbanco Bank the township depository. Motion carried.

AUDITORS FOR WAGE TAX COLLECTIONS: Chad Crawford motioned, Ron Stidmon seconded to name Cottrill, Arbutina & Associates auditors for wage tax collections. Motion carried.

EMPLOYEE PAID HOLIDAY:

New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

MONTHLY MEETING: Chad Crawford motioned, Ron Stidmon seconded to meet the second Monday of each month at 7:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried.

WORK SESSION MEETING: Chad Crawford motioned, Ron Stidmon seconded to meet the first Monday of the month as needed at 6:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried.

PLANNING COMMISSION MEETING: Chad Crawford motioned, Ron Stidmon seconded to meet the first Monday of each month at 7:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried.

VACANCY BOARD: Chad Crawford motioned, Ron Stidmon seconded to name Paul Campbell on the Vacancy Board for the 2019 year. Motioned carried.

RESOLUTION:

#1 -2019 Building Permit, Sub Divisions, Septic Systems, and Variance Appeal fee Schedule.

#2-2019 Michael Baker Engineering International, Inc., Township Engineer and accept fee schedule.

#3-2019 Sewage Enforcement Schedule - S.E.O. Michael Groves, Alternates, Jeffery Winkle & Ronald Andrasko.

#4-2019 Sainovich, Steel and Fedeles, Township Solicitors and accept fee schedule.

#5-2019 Zoning Hearing Board Members 2019:

Greg Wallace	2021
Robert Omlor	2021
Dean Helmuth	2023
Alternate: Paul Campbell	2019

#6-2019 Planning Commission Members 2019:

Susan Householder	2022
Donald Sirota	2022
Mike McManus	2023
Edwin Knotts	2021
Gregory Houlette	2023

#7-2019 Ag Security Board Members:

Don McQuean
Ron Stidmon
Bill Douthitt
Chad Crawford

#8-2019 ZONING OFFICER FEE SCHEDULE -Jeffery Frye

#9-2019 ADOPTED RESOLUTION FOR PAY SCALE 2019 YEAR.

Road Master
Hourly rate \$19.92
Plus six (6) Paid Holiday
Vacation Days per the Paid Time off
Policy
Limited Medical Benefits
3 Sick/Personal Days

Heavy Equipment Operator with a CDL
Full Time
Hourly rate \$17.72
Plus Six (6) Paid Holidays
Vacation Days per the Paid Time Off
Policy
Limited Medical Benefits
3 Sick/Personal Days

Skilled Laborer
Full Time
Hourly rate \$16.93
Plus Six (6) Paid Holidays
Vacation Days per the Paid Time Off
Policy
Limited Medical Benefits
3 Sick/Personal Days

Skilled Laborer
Part Time or Seasonal
Hourly Rate \$16.62
No Fringe Benefits

Operator without a CDL
Part or Full Time
Hourly Rate \$13.53
No Fringe Benefits

CDL Driver
Part Time or Seasonal
Hourly Rate \$12.43
No Fringe Benefits

General Laborer or Office Helper
Hourly Rate \$8.96
No Fringe Benefits

Description
Road Department Employees
The following rates include an operator:

	Rate/hr	Detail
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Backhoe	\$100.00	Minimum of 1 hour
Backhoe with Sweeper	\$125.00	Minimum of 1 hour
Single Axle Dump Truck	\$85.00	

Rubber Tired Roller	\$100.00	Minimum of 1 hour
Steel Drum Roller	\$75.00	Minimum of 1 hour
Grader	\$100.00	Minimum of 1 hour
Chipper	\$85.00	Minimum of 1 hour
Bucket Truck	\$85.00	Minimum of 1 hour
Boom Mower	\$150.00	Minimum of 1 hour
1 Ton Dump Truck	\$65.00	Minimum of 1 hour

Police Chief Salary – See Contract
 Vacation Days per the Paid Time Policy

Police Officer Hourly Rate \$19.03
 Vacation Days per the Paid Time Off Policy

Police Sergeant Hourly Rate \$19.97
 Vacation days per the Paid Time Off Policy

Tax Collector Commission Real Estate 4%
 Interim Real Estate 4%

Cleaning Person (building) Hourly Rate \$11.69

Township Secretary Hourly Rate \$16.00
 Plus Six (6) Paid Holidays
 Vacation Days per the Paid Time Off Policy
 Limited Medical Benefits
 3 Sick/Personal Days

Treasurer Hourly Rate \$18.50
 Plus (6) Six Paid Holidays
 Vacation Days per the Paid Holidays
 Limited Medical Benefits
 3 Sick/Personal Days

Manager/Treasurer Hourly Rate \$18.90
 Plus (6) Six Paid Holidays
 Vacation Days per the Paid Holidays
 Limited Medical Benefits
 3 Sick/Personal Days

Planning Commission Board \$25.00 per meeting

#10-2019 **Petty Cash was determined for the amount of \$200.00.**
Chad Crawford motioned, Ron Stidmon seconded to approve the amount of \$200.00 for petty cash. Motion carried.

#11-2019 **Employees that receives Health Insurance is responsible for 10% of monthly premium.**
Chad Crawford motioned, Ron Stidmon seconded to approve that employees are responsible for 10% of their Health Insurance monthly premium. Motion carried.

#12-2019 **Employees who are eligible for insurance coverage are compensated for their out of pocket expense at a gross rate of \$98.68 per pay.**
Chad Crawford motioned, Ron Stidmon seconded to approve employees who are eligible for insurance coverage but decline due to other coverage will be compensated for their out of pocket expense at a gross rate of \$98.68. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve Township Treasurer, Megan Greene be bonded for the amount of \$900,000.000. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve Tax Collector, Tom Householder's bond for the amount of \$270,000.00. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve obtaining a Blanket Public Officials bond for the amount of \$100,000.00. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve increasing the township fee to 20% on the Building Permits. Motion carried.

This Concluded the Reorganization Meeting.

