

**DARLINGTON TOWNSHIP SUPERVISORS REORGANIZATION
MEETING HELD MONDAY, JANUARY 4, 2016**

The Darlington Township Board of Supervisors met on Monday, January 4, 2016 at 4:00 P.M. in the township municipal building for their Reorganization Meeting.

Temporary Chairman, Chad Crawford called the meeting to order.

Present were the following:

Supervisors: Chad Crawford
Ronald Stidmon

Supervisor Shaun McRoberts was not present.

Meeting Dates: January 11th, February 8th, March 14th, April 4th, May 11th, June 13th, July 11th, August 8th, September 12th, October 10th, November 14th and December 12th, 2016.

Paid Holidays : New Year's Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Visitors: No one was present.

REORGANIZATION MEETING FOR 2016 YEAR

Temporary Chairman, Chad Crawford appointed Susan Householder to act as temporary Township Secretary, Ron Stidmon seconded. Motion carried.

CHAIRMAN: Ron Stidmon motioned to approve Chad Crawford as Chairman of the Board of Supervisors for the 2016 year. Motion carried.

VICE CHAIRMAN: Chad Crawford motioned, Ronald Stidmon seconded to name Shaun McRoberts Vice Chairman for the 2016 year. Motion carried.

SECRETARY: Chad Crawford motioned, Ronald Stidmon seconded to name Susan Householder, Township Secretary. Motion carried.

TOWNSHIP MANAGER /TREASURER: Chad Crawford motioned, Ronald Stidmon seconded to name Daisy Stone, Township Manager/ Treasurer. Motion carried.

ROAD MASTER: Chad Crawford motioned, Ronald Stidmon seconded to appoint Kevin McRoberts as Road Master. Motion carried.

POLICE CHIEF: Chad Crawford motioned, Ronald Stidmon seconded to name Alfred Filauri, Police Chief. Motion carried.

TOWNSHIP ENGINEER: Chad Crawford motioned, Ronald Stidmon seconded to appoint Cornerstone Engineering as the Township Engineer. Motion carried.

TOWNSHIP SOLICITOR: Chad Crawford motioned, Ronald Stidmon seconded to name Law Firm, Sainovich, Santicola and Steele as the Township Solicitors. Motion carried.

TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR: Chad Crawford motioned, Ronald Stidmon seconded to name William Douthitt the Township Emergency Management Coordinator. Motion carried.

APPOINTED AUDITOR: Chad Crawford motioned, Ronald Stidmon seconded to appoint Robin Graham as Auditor for the 2016 year. Motion carried.

SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Ronald Stidmon seconded to table making a decision on Sewage Enforcement Officer until the January Township Meeting. Motion carried.

ALTERNATE SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Ronald Stidmon seconded to table the Alternate Sewage Enforcement Officer until the January township meeting. Motion carried.

WAGE TAX COLLECTOR: Chad Crawford motioned, Ron Stidmon seconded to appoint Berkheimer as Earned Income Wage Tax Collector. Motion carried.

PER CAPITA TAX COLLECTOR: Chad Crawford motioned, Ronald Stidmon seconded to appoint Berkheimer as Per Capita Tax Collector. Motion carried.

LST TAX COLLECTOR: Chad Crawford motioned, Ron Stidmon seconded to appoint Berkheimer as LST Tax Collector. Motion carried.

ZONING OFFICER AND ALTERNATE ZONING OFFICER: Chad Crawford motioned, Ronald Stidmon seconded to appoint Jeffrey Frey, Zoning Officer. Motion carried.

SUPERVISORS TO ACT AS ROAD MASTER: Chad Crawford motioned, Ronald Stidmon seconded to allow all Supervisors to act as Road Master. Motion carried. Hourly wage will be the same as Road Master.

DEPOSITORY: Chad Crawford motioned, Ronald Stidmon seconded to name Wesbanco Bank the township depository. Motion carried.

AUDITORS FOR REAL ESTATE TAX COLLECTIONS: Chad Crawford motioned, Ronald Stidmon seconded to name Cottrill, Arbutina & Associates Auditors for Real Estate Tax collections. Motion carried.

MONTHLY MEETING: Chad Crawford motioned, Ronald Stidmon seconded to meet the second Monday of each month at 7:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried.

MONTHLY WORKSESSION MEETING: Chad Crawford motioned, Ronald Stidmon seconded to meet the first Monday as needed of each month at 6:00 P.M. in the Township Municipal Building for the Work Session meeting. Motion carried.

VACANCY BOARD: Chad Crawford motioned, Ronald Stidmon seconded to name Paul Campbell on the Vacancy Board for the 2016 year. Motioned carried.

RESOLUTION:

#1 -2016 Building Permit, Sub Divisions, Septic Systems, and Variance Appeal fee schedule.

#2-2016 HRG, Township Engineer and accept fee schedule.

#3-2016 Sewage Enforcement Schedule Tabled until the January Township Meeting.

#4-2016 Sainovich, Santicola & Steele, Township Solicitors and accept fee schedule.

#5-2016 **Zoning Hearing Board Members 2016:**

Greg Wallace	2018
Robert Omlor	2018
Dean Helmuth	2017
Alternate: Paul Campbell	2016

6-2016 Planning Commission Members 2016:

Susan Householder	2017
Donald Sirota	2017
Mike McManus	2018
Edwin Knotts	2016
Gregory Houlette	2018

#7-2016 Ag Security Board Members:

Don McQuean
Ron Stidmon
Bill Douthitt
Chad Crawford

#8-2016 ZONING OFFICER FEE SCHEDULE -Jeffery Frye

#9-2016 Adopted Resolution for pay scale 2016 year.

Road Master	Hourly rate \$18.25 Plus seven (7) Paid Holiday Vacation Days per the Paid Time off Policy Limited Medical Benefits
Heavy Equipment Operator Full Time	Hourly Rate \$16.25 Plus Seven (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Skilled Laborer Full Time	Hourly Rate \$15.85 Plus Seven (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Skilled Laborer Part Time or Seasonal	Hourly Rate \$15.55 No Fringe Benefits
Operator without a CDL Part or Full Time	Hourly Rate \$12.65 No Fringe Benefits
CDL Driver	Hourly Rate \$11.55

Part Time or Seasonal	No Fringe Benefits
General Laborer or Office Helper	Hourly Rate \$8.55 No Fringe Benefits
Police Chief	Hourly Rate \$19.65 Vacation Days per the Paid Time Policy
Police Officer	Hourly Rate \$17.15 Vacation Days per the Paid Time Off Policy
Police Officer	Hourly Rate \$18.05 Plus seven (7) Paid Holidays
Nick McHenry	Vacation days per the Paid Time Off Policy
Tax Collector Commission	Real Estate 4% Interim Real Estate 4%
Janitor (building)	Hourly Rate \$10.85
Township Secretary	Hourly Rate \$14.75 Plus Six (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Township Manager/Treasurer	Hourly Rate \$18.40 Plus Seven (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefit
Planning Commission Board	\$25.00 per meeting
Billable Rates:	

Description	Rate/hr	Detail
Road Department Employees		
The following rates include an operator:		
Backhoe	\$100.00	Minimum of 1 hour
Backhoe with Sweeper	\$125.00	Minimum of 1 hour
Single Axle Dump Truck	\$85.00	
Rubber Tired Roller	\$100.00	Minimum of 1 hour
Steel Drum Roller	\$75.00	Minimum of 1 hour
Grader	\$100.00	Minimum of 1 hour
Chipper	\$85.00	Minimum of 1 hour
Bucket Truck	\$85.00	Minimum of 1 hour
Boom Mower	\$150.00	Minimum of 1 hour

Newly hired police personnel will start at \$1.00 less per hour until a favorable 90 day probation period is completed.

All other newly hired personnel will start at \$1.50 less per hour than full rate for their job class until a favorable 90 day probation is completed.

#11-2016 Petty Cash was determined for the amount of \$200.00.

Chad Crawford motioned, Ron Stidmon seconded to approve the amount of \$200.00 for petty cash. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve Tax Collector, Tom Householder be bonded for the amount of \$125,000.00. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve Township Treasurer, Daisy Stone be bonded for the amount of \$900,000.00. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve obtaining a Blanket Public Officials bond for the amount of \$100,000.00. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve employees who receive Health Insurance are responsible for 10% of the premium. Motion carried.

Chad Crawford motioned, Ron Stidmon seconded to approve employees who are eligible for insurance coverage but declined due to other coverage will be compensated for their out of pocket expense at a gross rate of \$93.68 per pay. Motion carried.

Chad Crawford motioned, Ronald Stidmon seconded to approve setting the municipal pension contribution rate of 10%. Motion carried.

Chad Crawford motioned, Ronald Stidmon seconded to approve updating account signers on all accounts at Wesbanco, First National Bank and PLIGIT to: Chad Crawford, Ronald Stidmon, Shaun McRoberts, Daisy Stone and Susan Householder. Three signatures are requested for all transactions.

This Concluded the Reorganization Meeting.