

**DARLINGTON TOWNSHIP SUPERVISORS REORGANIZATION
MEETING HELD TUESDAY, JANUARY 3, 2017**

The Darlington Township Board of Supervisors met on Tuesday, January 3, 2017 at 4:00 P.M. in the township municipal building for their Reorganization Meeting.

Temporary Chairman, Chad Crawford called the meeting to order.

Present were the following:

Supervisors: Chad Crawford
Shaun McRoberts
Ron Stidmon

MEETING DATES: January 9th, February 13th, March 13th, April 10th, May 8th, June 12th, July 10th, August 14th, September 11th, October 9th, November 13th, December 11th. The September Planning Commission and Work Session Meetings will be held September 5th, 2017.

PAID HOLIDAY: New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, Christmas Day and Presidents Day.

Visitors: None

REORGANIZATION MEETING FOR 2017 YEAR

Temporary Chairman, Chad Crawford appointed Susan Householder to act as temporary Township Secretary, Ron Stidmon seconded. Motion carried unanimously.

CHAIRMAN: Shaun McRoberts motioned, Ron Stidmon seconded to approve Chad Crawford as Chairman of the Board of Supervisors for the 2017 year. Motion carried unanimously.

VICE CHAIRMAN: Chad Crawford motioned, Ron Stidmon seconded to name Shaun McRoberts, Vice Chairman for the 2017 year. Motion carried unanimously.

SECRETARY: Chad Crawford motioned, Ron Stidmon seconded to name Susan Householder, Township Secretary. Motion carried unanimously.

TREASURER: Chad Crawford motioned, Shaun McRoberts seconded to name Megan Greene, Township Treasurer. Motion carried unanimously.

ROAD MASTER: Chad Crawford motioned, Ron Stidmon seconded to appoint Kevin McRoberts as Road Master. Motion carried. Shaun McRoberts abstained from voting.

POLICE CHIEF: Chad Crawford motioned, Shaun McRoberts seconded to name Alfred Filauri, Police Chief. Motion carried unanimously.

TOWNSHIP ENGINEER: Chad Crawford motioned, Shaun McRoberts seconded to appoint Chester Engineering as Township Engineer. Motion carried unanimously.

TOWNSHIP SOLICITOR: Chad Crawford motioned, Shaun McRoberts seconded to table appointing Law Firm, Santicola, Steele & Fedeles as the Township Solicitors. Motion carried unanimously.

SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Ron Stidmon seconded to name Michael Groves, Sewage Enforcement Officer. Motion carried unanimously.

ALTERNATE SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Shaun McRoberts seconded to name Jeffery Winkle, Ronald Andrasko as alternate Sewage Enforcement Officers. Motion carried unanimously.

WAGE TAX COLLECTOR: Chad Crawford motioned, Ron Stidmon seconded to appoint Berkheimer Tax Administrator as Earned Income Wage Tax Collector. Motion carried unanimously.

PER CAPITA TAX COLLECTOR: Chad Crawford motioned, Shaun McRoberts seconded to appoint Berkheimer Tax Administrator as Per Capita Tax Collector. Motion carried unanimously.

ZONING OFFICER AND ALTERNATE ZONING OFFICER: Chad Crawford motioned, Shaun McRoberts seconded to appoint Jeffrey Frey, Zoning Officer. Motion carried unanimously.

APPOINT EMA COORDINATOR: Chad Crawford motioned, Ron Stidmon seconded to appoint William Douthitt EMA Coordinator. Motion carried unanimously.

APPOINTED AUDITOR: Chad Crawford motioned, Shaun McRoberts seconded to appoint Robin Graham township Auditor. Motion carried unanimously.

SUPERVISOR TO ACT AS ROAD MASTER: Chad Crawford motioned, Shaun McRoberts seconded to allow all Supervisors to act as Road Master. Motion carried unanimously. Hourly wage will be the same as Road Master.

DEPOSITORY: Chad Crawford motioned, Shaun McRoberts seconded to name Wesbanco Bank the township depository. Motion carried unanimously.

AUDITORS FOR WAGE TAX COLLECTIONS: Chad Crawford motioned, Shaun McRoberts seconded to name Cottrill, Arbutina & Associates auditors for wage tax collections. Motion carried unanimously.

MONTHLY MEETING: Chad Crawford motioned, Ron Stidmon seconded to meet the second Monday of each month at 7:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried unanimously.

WORK SESSION MEETING: Chad Crawford motioned, Shaun McRoberts seconded to meet the first Monday of the month as needed at 6:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried unanimously.

PLANNING COMMISSION MEETING: Chad Crawford motioned, Shaun McRoberts seconded to meet the first Monday of each month at 7:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried unanimously.

VACANCY BOARD: Chad Crawford motioned, Shaun McRoberts seconded to name Paul Campbell on the Vacancy Board for the 2017 year. Motioned carried unanimously.

RESOLUTION:

#1 -2017 Building Permit, Sub Divisions, Septic Systems, and Variance Appeal fee schedule.

#2-2017 Chester Engineering, Township Engineer and accept fee schedule.

#3-2017 Sewage Enforcement Schedule - S.E.O. Michael Groves, Alternates, Jeffery Winkle & Ronald Andrasko.

#4-2017 Santicola, Steel and Fedeles, Township Solicitors and accept fee schedule was tabled.

#5-2017 Zoning Hearing Board Members 2017:

Greg Wallace	2018
Robert Omlor	2018
Dean Helmuth	2017
Alternate: Paul Campbell	2019

6-2017 Planning Commission Members 2017:

Susan Householder	2017
Donald Sirota	2017
Mike McManus	2018
Edwin Knotts	2021

#7-2017 Ag Security Board Members:

Don McQuean
Ron Stidmon
Bill Douthitt
Chad Crawford

#8-2017 ZONING OFFICER FEE SCHEDULE-Jeffery Frye**#9-2017 Adopted Resolution for pay scale 2017 year.**

Road Master	Hourly rate \$19.00 Plus seven (7) Paid Holiday Vacation Days per the Paid Time off Policy Limited Medical Benefits
Heavy Equipment Operator with a CDL Full Time	Hourly rate \$16.90 Plus Seven (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Skilled Laborer Full Time	Hourly rate \$16.15 Plus Seven (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Skilled Laborer Part Time or Seasonal	Hourly Rate \$15.85 No Fringe Benefits
Operator without a CDL Part or Full Time	Hourly Rate \$12.90 No Fringe Benefits
CDL Driver Part Time or Seasonal	Hourly Rate \$11.85 No Fringe Benefits
General Laborer or Office Helper	Hourly Rate \$8.55 No Fringe Benefits

Description	Rate/hr	Detail
Road Department Employees		
The following rates include an operator:		
Backhoe	\$100.00	Minimum of 1 hour
Backhoe with Sweeper	\$125.00	Minimum of 1 hour
Single Axle Dump Truck	\$85.00	
Rubber Tired Roller	\$100.00	Minimum of 1 hour
Steel Drum Roller	\$75.00	Minimum of 1 hour
Grader	\$100.00	Minimum of 1 hour
Chipper	\$85.00	Minimum of 1 hour
Bucket Truck	\$85.00	Minimum of 1 hour
Boom Mower	\$150.00	Minimum of 1 hour
1 Ton Dump Truck	\$65.00	Minimum of 1 hour
Police Chief	Hourly Rate \$20.65	Vacation Days per the Paid Time Policy
Police Officer	Hourly Rate \$18.15	Vacation Days per the Paid Time Off Policy
Police Sergeant	Hourly Rate \$19.05	Vacation days per the Paid Time Off Policy
Tax Collector Commission	Real Estate	4%
	Interim Real Estate	4%
Cleaning Person (building)	Hourly Rate \$11.15	
Township Secretary	Hourly Rate \$15.25	Plus Seven (7) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Treasurer	Hourly Rate \$17.00	Plus Seven (7) Paid Holidays

Vacation Days per the Paid Holidays
Limited Medical Benefits

Manager/Treasurer

Hourly Rate \$18.90
Plus Seven (7) Paid Holidays
Vacation Days per the Paid Holidays
Limited Medical Benefits

Planning Commission Board

\$25.00 per meeting

#10-2017 Petty Cash was determined for the amount of \$200.00.

Chad Crawford motioned, Shaun McRoberts seconded to approve the amount of \$200.00 for petty cash. Motion carried unanimously.

#11-2017 Employees that receive Health Insurance are responsible for 10% of monthly premium.

Chad Crawford motioned, Ron Stidmon seconded to approve that employees are responsible for 10% of their Health Insurance monthly premium. Motion carried unanimously.

#12-2017 Employees who are eligible for insurance coverage are compensated for their out of pocket expense at a gross rate of \$98.68 per pay.

Chad Crawford motioned, Shaun McRoberts seconded to approve employees who are eligible for insurance coverage but decline due to other coverage will be compensated for their out of pocket expense at a gross rate of \$98.68. Motion carried unanimously.

Chad Crawford motioned, Shaun McRoberts seconded to approve Township Treasurer, Megan Greene be bonded for the amount of \$600,000.000. Motion carried unanimously.

Chad Crawford motioned, Ron Stidmon seconded to approve obtaining a Blanket Public Officials bond for the amount of \$100,000.00. Motion carried unanimously.

This Concluded the Reorganization Meeting.